



www.friendsofcaringsolutions.com

Director of Clinical Services

The Director of Clinical Services will oversee and coordinate clinical services. As a member of the Lead Team, this role will prioritize relational management, patient care effectiveness, and medical administration. The position is full-time with benefits and will operate out of the Macon and Warner Robins offices.

Main Director of Clinical Services Job Responsibilities:

- Provide oversight of all medical staff
- Function as lead trainer and contact for all questions, needs and concerns in Patient Services
- Supervise the training and orientation process for new medical hires
- Provide quality control and improvement evaluation regularly
- Serve patients through medical education related to women's health, pregnancy testing (urine and blood draw), STI testing (urine and blood draw), receiving health histories, and limited obstetrical ultrasound (training will be offered)
- Maintain compliance with medical policy and procedure according to accreditation (AAAHC) standards and state law

Credentials/Experience:

- Licensed Registered Nurse (RN) or Nurse Practitioner (NP) in the state of Georgia
- Specialty or experience in Women's Health preferred but not required
- Previous management experience preferred but not required
- Administrative experience a plus

Qualifications:

- Agrees to our Statement of Faith and Commitment of Care and Competence
- Passion for this work and a "whatever it takes" attitude to see it advance
- A "team-mindset" to contribute to and benefit from working together in order to fulfill the mission
- Strong interpersonal skills (highly effective in working with people in a caring, gentle and motivational manner)
- Strong and servant leadership skills
- Strong written and verbal communication skills (comfortable leading and speaking in team settings)
- Ability to take initiative, be proactive, and problem solve quickly
- Ability to organize, prioritize, and manage multiple tasks in a collaborative setting
- Able to work independently and with light supervision

Please Submit Cover Letter and Resume To:
info@caringsolutionspc.com