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Director of Medical Services

The Director of Medical Services will oversee and coordinate medical services. As a member of the Lead Team, this role will prioritize relational management, program development, and administrative compliance. The position is full-time with benefits and will operate out of the Macon and Warner Robins offices.

Main Director of Medical Services Job Responsibilities:

- Provide oversight of all medical staff
- Function as lead trainer and contact for all questions, needs and concerns in Patient Services
- Supervise the training and orientation process for new medical hires
- Oversee maintenance of compliance programs including Safety, Risk Management, Emergency Preparedness, and Infection Control
- Provide quality control and improvement evaluation regularly
- Serve patients and become trained in limited obstetric ultrasound
- Maintain compliance with medical policy and procedure according to accreditation (AAAHC) and state law

Credentials/Experience:

- Licensed Registered Nurse (RN) or Nurse Practitioner (NP) in the state of Georgia
- Previous management experience preferred but not required
- Administrative experience a plus
- Specialty or experience in Women's Health preferred but not required

Qualifications:

- Agrees to our Statement of Faith and Commitment of Care and Competence
- Passion for this work and a "whatever it takes" attitude to see it advance
- A "team-mindset" to contribute to and benefit from working together in order to fulfill the mission
- Strong interpersonal skills (highly effective in working with people in a caring, gentle and motivational manner)
- Strong and servant leadership skills
- Strong written and verbal communication skills (comfortable leading and speaking in team settings)
- Strong administrative skills
- Ability to take initiative, be proactive, and problem solve quickly
- Ability to organize, prioritize, and manage multiple tasks in a collaborative setting
- Able to work independently and with light supervision

Please Submit Cover Letter and Resume To:
info@caringsolutionspc.com